

Appendix F: Deep Freeze Notification

Deep Freeze is a program that prevents any changes made to the machine while operating it from remaining after shutdown. This includes but is not limited to saving files, installing applications and modifying the settings of Windows XP and/or those of an already installed application. The **ONLY** exception to this is the ***Thawspace***, which is listed in *My Computer* as the ***Z*** drive. Files saved to the Thawspace will be retained when the machine is shut down. Therefore, any important document should be **immediately** saved to the *Thawspace (Z drive)* in case the machine freezes or otherwise unexpectedly requires restarting. **If you have not saved a document to the *Thawspace (Z drive)*, the auto-save feature of Word and similar programs will not allow you to recover your file if the machine has been shut down.** Additionally, any document to which you do not wish others to have access should be deleted from the *Thawspace (Z drive)* before returning the machine to the Help Desk.

Questions and comments should be directed to Help Desk Management at csomhelp@umn.edu.